



Epping Forest District Council

CABINET **Monday, 16th July, 2007**

Place: Council Chamber, Civic Offices, High Street, Epping

Time: 7.00 pm

Democratic Services Officer: Gary Woodhall (Research and Democratic Services)
Email: gwoodhall@eppingforestdc.gov.uk Tel:01992 564470

Members:

Councillors Mrs D Collins (Leader and Leaders Portfolio Holder) (Chairman), C Whitbread (Vice-Chairman), M Cohen, A Green, Mrs A Grigg, Mrs M Sartin, D Stallan and Ms S Stavrou

**PLEASE NOTE THE START TIME OF THE MEETING
THE COUNCIL HAS AGREED REVISED PROCEDURES FOR THE OPERATION OF
CABINET MEETINGS. BUSINESS NOT CONCLUDED BY 10.00 P.M. WILL, AT THE
DISCRETION OF THE CHAIRMAN, STAND REFERRED TO THE NEXT MEETING OR
WILL BE VOTED UPON WITHOUT DEBATE**

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF INTEREST**

(Head of Research and Democratic Services) To declare interests in any item on this agenda.

- 3. MINUTES**

To confirm the minutes of the last meeting of the Cabinet held on 11 June 2007 (previously circulated).

- 4. ANY OTHER BUSINESS**

Section 100B(4)(b) of the Local Government Act 1972, together with paragraphs (6) and (24) of the Council Procedure Rules contained in the Constitution require that the permission of the Chairman be obtained, after prior notice to the Chief Executive, before urgent business not specified in the agenda (including a supplementary agenda of which the statutory period of notice has been given) may be transacted.

In accordance with Operational Standing Order 6 (non-executive bodies), any item raised by a non-member shall require the support of a member of the Committee concerned and the Chairman of that Committee. Two weeks' notice of non-urgent items is required.

5. REPORTS OF PORTFOLIO HOLDERS

To receive oral reports from Portfolio Holders on current issues concerning their Portfolios, which are not covered elsewhere on the agenda.

6. OVERVIEW AND SCRUTINY

To consider any matters of concern to the Cabinet arising from the Council's Overview and Scrutiny function.

7. RELEASE OF RESTRICTIVE COVENANT - LOUGHTON HALL, EPPING FOREST COLLEGE (Pages 7 - 12)

(Finance, Performance Management and Corporate Support Services Portfolio Holder) To consider the attached report (C/029/2007-08).

A representative of the College's Property Consultants, Natrass Giles, will present a review of any offers received to purchase the Hall.

8. FINANCE AND PERFORMANCE MANAGEMENT CABINET COMMITTEE - 18 JUNE 2007

(Chairman of the Finance and Performance Management Cabinet Committee) To consider the minutes of the meeting held on 18 June 2007 and the recommendations therein (Report to follow).

9. ANNUAL REPORT OF THE EXECUTIVE 2006/07 (Pages 13 - 40)

(The Leader of the Council) To consider the attached report (C/017/2007-08).

10. CONTAMINATED LAND CONSULTANCY BUDGET (Pages 41 - 44)

(Planning and Economic Development Portfolio Holder) To consider the attached report (C/019/2007-08).

11. KEY PERFORMANCE INDICATORS - 2006/07 AND 2007/08 (Pages 45 - 56)

(Finance, Performance Management and Corporate Support Services Portfolio Holder) To consider the attached report (C/020/2007-08).

12. LOCAL GOVERNMENT AND PUBLIC INVOLVEMENT IN HEALTH BILL (Pages 57 - 58)

(The Leader of the Council) To consider the attached report (C/021/2007-08).

13. CHARGING FOR PRE-APPLICATION DISCUSSIONS (Pages 59 - 66)

(Planning and Economic Development Portfolio Holder) To consider the attached

report (C/022/2007-08).

14. ASSET MANAGEMENT PLAN 2007-12 (Pages 67 - 72)

(Finance, Performance Management and Corporate Support Services Portfolio Holder) To consider the attached report (C/023/2007-08).

15. VARIATION OF CONTRACT - BLOCK 1 - 8, EDWARD COURT, WALTHAM ABBEY (Pages 73 - 74)

(Housing Portfolio Holder) To consider the attached report (C/024/2007-08).

16. JOINT MUNICIPAL WASTE MANAGEMENT STRATEGY - LETTER OF SUPPORT (Pages 75 - 92)

(Environmental Protection Portfolio Holder) To consider the attached report (C/025/2006-07).

17. GRANT AID 2007/08 - HIGH BEACH VILLAGE HALL & WALTHAM ABBEY YOUTH 2000 (Pages 93 - 96)

(Community Wellbeing Portfolio Holder) To consider the attached report (C/028/2007-08).

18. ADDITIONAL PITCH PROVISION FOR GYPSIES AND TRAVELLERS (Pages 97 - 106)

(Planning and Economic Development Portfolio Holder) To consider the attached report (C/027/2007-08).

19. EERA CONSULTATION ON PLANNING FOR GYPSY AND TRAVELLER ACCOMODATION IN THE EAST OF ENGLAND (Pages 107 - 114)

(Planning and Economic Development Portfolio Holder) To consider the attached report (C/030/2007-08).

20. CLG CONSULTATION - DRAFT GUIDANCE ON THE DESIGN OF SITES FOR GYPSIES AND TRAVELLERS (Pages 115 - 120)

(Planning and Economic Development Portfolio Holder) To consider the attached report (C/031/2007-08).

21. EXCLUSION OF PUBLIC AND PRESS

Exclusion: To consider whether, under Section 100(A)(4) of the Local Government Act 1972, the public and press should be excluded from the meeting for the items of business set out below on grounds that they will involve the likely disclosure of exempt information as defined in the following paragraph(s) of Part 1 of Schedule 12A of the Act (as amended) or are confidential under Section 100(A)(2):

Agenda Item No	Subject	Exempt Paragraph Number	Information
22	Springfields Improvement	3	

Scheme - Tender		
23	Appointment of Parking Enforcement Contractor	3
24	Appointment of Waste Management Service Provider	3
25	Development Land Sale – T11 Industrial Estate, Loughton	3

The Local Government (Access to Information) (Variation) Order 2006, which came into effect on 1 March 2006, requires the Council to consider whether maintaining the exemption listed above outweighs the potential public interest in disclosing the information. Any member who considers that this test should be applied to any currently exempted matter on this agenda should contact the proper officer at least 24 hours prior to the meeting.

Confidential Items Commencement: Paragraph 9 of the Council Procedure Rules contained in the Constitution require:

- (1) All business of the Council requiring to be transacted in the presence of the press and public to be completed by 10.00 p.m. at the latest.
- (2) At the time appointed under (1) above, the Chairman shall permit the completion of debate on any item still under consideration, and at his or her discretion, any other remaining business whereupon the Council shall proceed to exclude the public and press.
- (3) Any public business remaining to be dealt with shall be deferred until after the completion of the private part of the meeting, including items submitted for report rather than decision.

Background Papers: Paragraph 8 of the Access to Information Procedure Rules of the Constitution define background papers as being documents relating to the subject matter of the report which in the Proper Officer's opinion:

- (a) disclose any facts or matters on which the report or an important part of the report is based; and
- (b) have been relied on to a material extent in preparing the report and does not include published works or those which disclose exempt or confidential information (as defined in Rule 10) and in respect of executive reports, the advice of any political advisor.

Inspection of background papers may be arranged by contacting the officer responsible for the item.

22. **SPRINGFIELDS IMPROVEMENT SCHEME - TENDER (Pages 121 - 124)**

(Housing Portfolio Holder) To consider the attached report (C/032/2007-08).

23. APPOINTMENT OF PARKING ENFORCEMENT CONTRACTOR (Pages 125 - 130)

(Civil Engineering and Maintenance Portfolio Holder) To consider the attached report (C/018/2007-08)

24. APPOINTMENT OF WASTE MANAGEMENT SERVICE PROVIDER

(Environmental Protection Portfolio Holder) Report to be circulated following the meeting of the Appointments Panel on 5 July 2007.

25. DEVELOPMENT LAND SALE - T11 INDUSTRIAL ESTATE, LOUGHTON

(The Leader of the Council) Report to follow regarding progress with the transaction, as requested at the last meeting.